

## TERMS OF REFERENCE

### UMPIRES AND REFEREES COMMITTEE

#### 1. Purpose - The ETTU Umpires and Referees Committee is established to:

- 1.1. Coordinate, support and organise the work of match officials. In order to achieve this, the Committee shall:
  - 1.1.1. Consult and work closely with the Club Competitions Manager and the Competition Manager.
  - 1.1.2. Establish communication and information exchange with match officials using the ETTU URC website.
  - 1.1.3. Maintain the database of match officials.
  - 1.1.4. Select the match officials according to the ETTU Directives of Match Officials.
- 1.2. Liaise with the ETTU Development Manager to plan and implement education and training for match officials with a special focus on female and young match officials.
- 1.3. Assist ETTU and its staff and officials in the preparation of competitions.
- 1.4. Propose regulations and directives amendments and advice on rules interpretation and implementation.
- 1.5. Liaise and Collaborate with the ETTU Executive Board via the Executive Board member in charge of the Committee, ETTU Staff and other ETTU Committees to develop new projects, plan educational sessions and develop strategies for the growth of Table Tennis in Europe.
- 1.6. Form working groups to focus on specific areas for a determined period.

#### 2. Membership

- 2.1. Members are nominated by ETTU Member Associations and appointed by the ETTU Executive Board for a four-year term considering a balanced representation of genders, regions, and expertise.
  - 2.1.1. Members may be reappointed for subsequent terms.
- 2.2. The Committee shall consist of up to 13 members.

#### 3. Rights and Responsibilities

- 3.1. Chair: Lead the Committee, liaise with the ETTU Executive Board and General Secretariat, submit projects and budget drafts, organise meetings, participate in event

presentations and submit an annual report detailing the Committee's activities, achievements, and plans to the ETTU Congress.

3.2. Deputy Chairs: Deputise the chair when needed, assist with administrative duties and presentations and analyse data for future projects.

3.3. Members: Submit project ideas, participate in meetings, and help implement decisions.

#### **4. Procedures**

4.1. The Committee is encouraged to meet regularly online. In case the Committee wishes to hold a meeting in person, the Committee must submit a request including the agenda in due time for approval to the ETTU Executive Board.

4.2. A quorum for meetings shall be more than half of the members.

4.3. The Chair, or in his/her absence one of the Deputy Chairs, shall preside over meetings.

All members of the ETTU Umpires and Referees Committee must comply with the ETTU handbook including Constitution, Regulations, Directives, Policies, Guidelines and Privacy Policy.