

## TERMS OF REFERENCE

### COACHES COMMITTEE

#### 1. Purpose - The ETTU Coaches Committee is established to:

- 1.1. Assist the ETTU Executive Board and ETTU Staff on issues concerning, competition, coaches education and the general welfare of coaches.
- 1.2. Encourage Member Associations to share best practices and innovations in coaching to contribute to the growth and development of Table Tennis across Europe.
- 1.3. Promote the interests of coaches regarding conditions at events, recognition, and career advancement within the Table Tennis community.
- 1.4. Develop educational programs for coaches to advance their expertise in coaching techniques, ethical behaviour and athlete development.
  - 1.4.1. Create opportunities for the professional development of coaches through workshops, seminars, conferences, and networking events.
- 1.5. Liaise and collaborate with the ETTU Development Manager to set benchmarks for selecting coaches involved in the ETTU Development activities and advice on implementing the programs.
- 1.6. Liaise and collaborate with the ETTU Executive Board via the Executive Board member in charge of the Committee, ETTU Staff and other ETTU Committees to develop new projects, plan educational sessions and develop strategies for the growth of Table Tennis in Europe.
- 1.7. Propose regulations and directives amendments.
- 1.8. Form working groups to focus on specific areas for a determined period.

#### 2. Membership

- 2.1. Members are nominated by ETTU Member Associations and appointed by the ETTU Executive Board for a four-year term considering a balanced representation of genders, regions, and expertise.
  - 2.1.1. Members may be reappointed for subsequent terms.
- 2.2. The Committee shall consist of up to 8 members.

### **3. Rights and Responsibilities**

- 3.1. Chair: Lead the Committee, liaise with the ETTU Executive Board and General Secretariat, submit projects and budget drafts, organise meetings, participate in event presentations and submit an annual report detailing the Committee's activities, achievements, and plans to the ETTU Congress.
- 3.2. Deputy Chairs: Deputise the chair when needed, assist with administrative duties and presentations and analyse data for future projects.
- 3.3. Members: Submit project ideas, participate in meetings, and help implement decisions.

### **4. Procedures**

- 4.1. The Committee is encouraged to meet regularly online. In case the Committee wishes to hold a meeting in person, the Committee must submit a request including the agenda in due time for approval to the ETTU Executive Board.
- 4.2. A quorum for meetings shall be more than half of the members.
- 4.3. The Chair, or in his/her absence one of the Deputy Chairs, shall preside over meetings.

All members of the ETTU Coaches Committee must comply with the ETTU handbook including Constitution, Regulations, Directives, Policies, Guidelines and Privacy Policy.